

**Trinity County Transportation Commission**

**Overall Work Program**

**For The  
Annual Transportation Planning Program  
For Fiscal Year 2011/12**

Adopted:

**June 7, 2011**

Approved:

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Richard Tippett, Executive Secretary  
Trinity County Transportation Commission

## **OVERALL WORK PROGRAM Fiscal Year 2011/12**

### **PURPOSE AND NEED**

The annual Overall Work Program (OWP) is prepared pursuant to the Trinity County Board of Supervisors 2004 Resolution (2004-048), the Master Fund Transfer Agreement dated January 1, 2005 and expiring December 31, 2014 between the Trinity County Transportation Commission (TCTC) and Caltrans, and the requirements of the Regional Transportation Planning Agency Overall Work Program Guidance Package provided by Caltrans.

The OWP addresses the on-going transportation planning process in Trinity County. Major transportation interests of the County and Caltrans are set forth in the work elements and levels of funding. The purpose of the continuing planning process is to ensure that the region's transportation plan is responsive to the changing needs and desires of the system users. Decision makers are aware that the work program provides them with the opportunity to monitor progress being made toward previously defined goals and objectives. In Trinity County, the dominant mode of transportation is the automobile, but the planning process considers other modes as well. A great emphasis has been placed on expanding opportunities for transit and specialized transportation systems.

### **BACKGROUND**

Trinity County consists of approximately 3,200 square miles, nearly all of which are mountainous. Federal agencies manage seventy-two percent of the land base. Privately owned lands tend to be located in the southwest and northeast corners of the County and include the larger communities of Weaverville, Hayfork, Lewiston and Trinity Center. The majority of private lands are owned by large timber and forestry companies and are devoted to timber production. Government, forestry and recreation provide the majority of the employment in the County.

State Routes (SR) 36 and 299 are the major east-west highways running through the county while SR 3 provides a north-south corridor. Roads are subject to occasional closure due to wildland fires, landslides, and snow. Closure of SR 299 also adversely affects Humboldt County to the west; and Shasta County to the east. Trucks and recreation vehicles contribute to traffic delays and congestion along State Routes in the County because of limited passing opportunities. The major transportation mode for residents and visitors alike is the automobile.

In 2009, the TCTC adopted an updated Transit Development Plan: 2009 to 2013. In 2004, the TCTC adopted its first Bicycle Master Plan (BMP) and plan to have the plan updated by the end of FY 2011/12. In 2005, the TCTC adopted its updated Regional Transportation Plan (RTP). The 2010 RTP is in the process of

being updated and will be completed and adopted during the fall of 2011. The RTP is coordinated with the County's General Plan and state requirements for delivery and performance standards.

## **ORGANIZATION**

The Board of Supervisors concurrently serves as the TCTC. The TCTC consists of five members, and was formed in 1971 to allocate the funds created by Senate Bill 325. Assembly Bill 69 broadened the Transportation Commission's responsibility and authority by designating the Commission as the body responsible for adopting the Regional Transportation Plan (RTP). Additional legislation, AB 402, 1977, continued the Commission's responsibilities. The Commission is also responsible for disbursing State Transit Assistance Funds allocated under SB120. Projects funded by Section 5310 of the Federal Transit Authority (FTA) require TCTC review and approval to ensure consistency with the Regional Transportation Plan and the "Coordinated Public Transit Human Services Transportation Plan".

With the enactment of Senate Bill 45 in 1997, the TCTC was granted broader authority in the development and administration of the State Transportation Improvement Program (STIP). Beginning with the 1998 STIP, the TCTC is responsible for the Regional Transportation Improvement Program for Trinity County. The TCTC may nominate projects for State highways and local roads, especially those focusing on regional transportation improvements in a number of categories, including capacity expansion, reconstruction and rehabilitation.

The Director of Transportation acts as the Executive Secretary to the Transportation Commission. Staff of the Department of Transportation also act as staff to the commission.

The TCTC coordinates its activities with the County Planning Department as well as with state and other local government entities and Round Valley Indian Reservation Tribal Government. Citizens are encouraged to provide input to solve transportation problems that are a concern to the community during regular meetings of the TCTC and during other meetings such as the Social Service Transportation Advisory Council and Round Valley Indian Reservation Tribal Council. In addition, the TCTC has created three committees to assist in carrying out its duties with respect to Policy Advice, Technical Advice, and Citizen Input:

- The Policy Advisory committee consists of members of the Transportation Commission and the Caltrans District 2 Director. The purpose of the policy advisory committee is to resolve policy issues between the TCTC and Caltrans;
- The Technical Advisory Committee consists of the County Engineering and Planning Department technical staff and the Caltrans District 2 Planning Division Chief. The purpose of the Technical Advisory Committee is to resolve technical issues between the TCTC and Caltrans.

The Policy Advisory and Technical Advisory committees meet as necessary, usually when there is a need to resolve a specific issue. Both committees have met as the situation warranted.

- The Citizen Advisory committee has the same membership as the Social Services Transportation Advisory Council (SSTAC). Its membership includes potential transit users, potential transit users who are handicapped, local social service providers for seniors, local social service providers for the handicapped, local social service providers for persons of limited means, representatives from the consolidated transportation service agency and other members of the public who have expressed a willingness to serve. Public notice is provided for all meetings and the public is invited to participate in the discussions. Efforts are made to attain geographic and minority representation on the council. The SSTAC meets several times a year on transit issues and provides recommendations to the Commission on unmet transit needs. The SSTAC also acts as the advisory committee for regular updates of the Transit Development Plan.

Additionally, the TCTC regularly advertises and appoints interested citizens to assist with transportation planning on such projects as the Bicycle Master Plan. Since there are no local television or radio stations and only one “adjudicated” local newspaper published weekly, advertisements are published in the weekly paper. There is also a weekly advertiser distributed to all Post Office boxes, which is sometimes used to advertise public notices. The County’s transportation planning has citizen input from interested groups and individuals who are usually appointed from each County Supervisor’s district in an effort to provide equal representation county-wide. Input from these citizens and from public hearings help develop these plans.

## **ENVIRONMENTAL REVIEW**

The OWP is exempt from the California Environmental Quality Act pursuant to Sections 15262 and/or 15276 of the California Code of Regulations. Projects that may have environmental impacts are reviewed on an individual basis.

## **LINKAGE BETWEEN PROGRAMS**

Each year's OWP planning activities are linked to both the RTP and previous years OWPs. The RTP provides goals, objectives and policies to be reached, and the OWP sets forth specific planning to reach those goals. State mandated planning activities and funding levels also influence annual OWP task development. The OWP’s Rural Planning Assistance funds are used for:

1. Regional planning studies and activities.
2. Regional planning consensus efforts.
3. Regional planning documents, consistent with Federal and State

requirements and guidelines.

The eight (8) SAFETEA-LU Planning Factors require agencies to consider the following factors in planning for the future transportation needs of the region:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity and efficiency.
2. Increase the safety of the transportation system for motorized and non-motorized users.
3. Increase the security of the transportation system for motorized and non-motorized users.
4. Increase the accessibility and mobility of people and for freight.
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.
6. Enhance the integration and connectivity of the transportation system, across and between modes – people and freight.
7. Promote efficient system management and operation.
8. Emphasize the preservation of the existing transportation system.

These factors are included in each work element, and Table III (page 22) identifies the factors addressed in each element.

Early and continuous public participation is consistent with the provisions of SAFETEA-LU. TCTC seeks participation from traditionally underrepresented communities (i.e. elderly, disabled, low income, and minority; Black, Hispanic, Asian American, American Indian/Alaskan Native, and Pacific Islander). The TCTC consistently advertises for and appoints representatives from minorities, low-income and community based organizations to committees developing various transportation plans. Individuals on these committees have their concerns and ideas from traditional and non-traditional stakeholders integrated into plans, projects, and policies. In addition, the TCTC advertises public hearings in the local newspaper and through the County Board of Supervisors Office, providing citizens with an opportunity to give input on draft transportation documents.

During the execution of Trinity County's annual Overall Work Program, work elements may be added to, or deleted from the OWP. Table I on page 7 lists the work elements that are included in the 2011/12 OWP. Table II on page 21 lists the summary of funding for each of the work elements.

### **RECENT SIGNIFICANT TCTC ACCOMPLISHMENTS AND PLANNING EFFORTS**

- Regional Transportation Plan adopted 2005
- Bikeway Master Plan adopted 2004
- Transit Development Plan: 2009-2013, adopted 2009

- Coordinated Plan approved/adopted 2008
- ITS Architecture adopted 2008
- Coordination of transportation planning/administration efforts with local Native American groups in accordance with Task 4 in Work Element 606. This effort will continue.
- Coordination of transportation/administration efforts for public outreach, Environmental Justice, and Title VI requirements in accordance with Task 5 in Work Element 606.
- Documentation of public involvement and community participation events/activities in the development of the Regional Transportation system, and STIP candidate projects.

**Required Information Element:**

This information describes joint planning activities that occur between Trinity County and Caltrans.

<b>Joint Planning Activities Within Trinity County Information Element FY 2011/12 Trinity County OWP</b>			
<b>Activity Description</b>	<b>Work Performed By</b>	<b>Products</b>	<b>Due Date</b>
Regional Planning	Caltrans/RTPA	RTP, RTIP, OWP (see also WEs 605, 604)	Ongoing
Multimodal Planning	Caltrans/RTPA	Aeronautics, Transit, Bicycle, and Pedestrian Planning (see also WEs 602, 603, 604)	Ongoing
System Planning	Caltrans/RTPA	Transportation Concept Reports, Corridor Management Plans (see also WE 601)	Ongoing
System Management	Caltrans, RTPA, Local Agencies	ITMS Database CTIS Database (see also WE 601)	Ongoing
Project Study Reports	Caltrans, RTPA, Local Agencies	Completed PSR's (see also WE 601)	Ongoing
Local Development Review	Caltrans, RTPA, Local Agencies	Traffic Studies/Environmental Document/Mitigation (see also WE 601)	Ongoing
Programming	Caltrans, RTPA	STIP, RTIP, FSTIP (see also WEs 605, 606)	Ongoing

**TABLE I**

<b>Work Program Elements</b>		
<b>Element</b>	<b>Description</b>	<b>Status</b>
601	Transportation System Management	Ongoing
602	Public/Specialized Transportation	Ongoing
602.1	Transit Mobility and Awareness Plan	Continuing project
603	Non-motorized Facilities	Ongoing
604	Aviation Planning	Ongoing
605	Regional Transportation Planning	Ongoing
605.2	Blueprint Planning (09/10)	Continuing project
605.3	Blueprint Planning (10/11)	Ongoing
606	Administration/Coordination	Ongoing

## **WORK ELEMENT 601 - TRANSPORTATION SYSTEM MANAGEMENT**

### **A. PURPOSE**

Achieve a coordinated street and road system within Trinity County emphasizing the Transportation System Management strategies outlined in Trinity County's Regional Transportation Plan.

### **B. PREVIOUS WORK**

1. Continued traffic monitoring - various locations (on-going).
2. Monitored land use development on road system (on-going).
3. Assisted in development of Intelligent Transportation Systems Plan (District 2 ITS Architecture & Strategic Deployment Plan).
4. Participated in the partnership for the Buckhorn Grade Improvement project per the cooperative agreement with Caltrans (Dist. Agreement # 02-0032) and attended Buckhorn Grade Improvement meetings including management team, project development team, alignment sub-committee and public meetings (on-going).
5. Coordinated with adjacent counties in purchasing the same type of camera systems for transit busses.

### **C. TASKS**

1. Review land use development projects for impacts to proposed circulation system and include appropriate airport representation to comment on airport planning issues, including the Caltrans Division of Aeronautics (on-going).
2. Evaluate potential impacts to the current and proposed circulation system from proposed changes to the county General Plan and include appropriate airport representation to comment on airport planning issues.
3. Evaluate effects of land use decisions on corridors and establish an Alternatives Analysis, as appropriate. (on-going)
4. Continue data collection for vehicle traffic levels - ADT for future (spring-summer-fall annually).
5. Monitor and/or coordinate with other agency land use decisions or other actions (eg: utilities) for impacts to County road system (on-going).
6. Coordinate with Caltrans and other agencies to improve local and interregional goods movement, including improvements to Buckhorn Grade to facilitate STAA trucking standards.
7. Develop TSM actions for capital improvements when feasible (Caltrans & TCTC).
8. Review existing transportation systems to determine if greater efficiency could be achieved through TSM actions.
9. Review Caltrans System Planning products (past examples include: the Transportation System Development Plans and Corridor Management Plans).
10. Cooperate with Caltrans District 2 to develop the Trinity County, and adjacent county portions of the District 2 ITS architecture that is being developed as a subset of the rural, California/Oregon Advanced Transportation Systems (COATS) ITS Strategic Deployment Plan (SDP).
11. Coordinate with District 2 and other stakeholders in the implementation of the District 2 ITS Architecture Maintenance Plan, including documentation of an architecture baseline and timely updates during project development for new, or updated ITS projects within Trinity County. (Note: Maintaining the regional ITS architecture fulfills

Section 940.9 (f) of the Federal Highway Administration's ITS Architecture and Standards; Final Rule (FHWA99-5899) 23 CFR 940. The Section states, "The agencies and other stakeholders participating in the development of the regional ITS architecture shall develop and implement procedures and responsibilities for maintaining it, as needs evolve within the region.")

12. Maintain GIS development of county-wide road system data base and continue GIS coordination with federal and state road system data to track and monitoring improvements and problems.
13. Coordinate and consult with Round Valley Indian Reservation Tribal Government.
14. Coordinate road and utility improvements with affected agencies.
15. Enhance the technical capacity of planning processes by employing GIS tools.
16. Continue coordination with other counties in Transit Highway Planning Integration by researching compatible emergency communication equipment such as Automatic Vehicle Locaters (AVL) and security cameras.
17. Continue coordination with Caltrans to develop the "State Route 36 Transportation Concept Report".
18. Coordinate with Caltrans, Trinity County agencies, and local tree committee to develop a tree program along state highways and county roads.

#### **D. PRODUCTS**

1. Improved database from which to make road improvement and transportation improvement decisions (on-going).
2. Improved transportation-planning process that includes TSM consideration and coordination between agencies (on-going).
3. Develop increased knowledge base to address current and future freight transportation issues (on-going)
4. Development of ITS information in cooperation with Caltrans and other agencies for inclusion in future RTP. Completion of a County-level ITS architecture and strategic deployment plan which will serve as an addendum to Trinity County's RTP, and provide a legally-compliant baseline for federal funding of ITS projects in the County (on-going).
5. Determine the Locally Preferred Alternative for transportation corridors for future inclusion into the Regional Transportation Plan. (on-going)
6. Document Tribal government-to-government relations.

#### **E. FUNDING BY SOURCE**

<b>Responsible Agency</b>	<b>Rural Planning Assistance Funds</b>	<b>In-Kind Services</b>	<b>Total Funding</b>
TCTC Staff (RTPA)	\$15,000	-0-	\$15,000

## **WORK ELEMENT 602 - PUBLIC AND SPECIALIZED TRANSPORTATION**

### **A. PURPOSE**

To achieve a public and specialized transportation system that is consistent with the needs of the residents of Trinity County and the policies of the Trinity County Transportation Commission, while efficiently utilizing available funding.

### **B. PREVIOUS WORK**

1. Updated Transit Development Plan: 2009 – 2013 (published in March, 2009).
2. Implemented route and schedule changes to Trinity Transit in an effort to meet the 10% fare box recovery requirement.
3. Implemented intercity routes between Weaverville and Willow Creek and Weaverville and Redding to extend transit service.
4. Applied for ARRA funds for capital projects through the 5311F program.
5. Annual unmet needs assessment (process updated annually).
6. Developed Trinity County Coordinated Public Transit-Human Services Transportation Plan-Adopted November, 2008.
7. Coordinated with social service agencies to procure vehicles through ARRA and the 5310 program.
8. Coordinated with neighboring transit agencies to create "Intercity Transit Routes".
9. Assisted Trinity Transit in implementing the Intercity Bus Routes along the Hwy 299 Corridor.
10. Assisted Trinity Transit in updating the Drug Testing Policy.
11. Researched bus shelters for local transportation routes. Coordinated with County of Trinity in selection.
12. Assisted Southern Trinity Health Services in ordering a passenger bus under 5311.
13. Attended Transportation Planning Academy in Redding.

### **C. TASKS**

1. Review potential transportation grants to ensure compatibility with regional goals and policies (on-going).
2. Review transit programs and proposed changes with the Social Service Transportation Advisory Council.
3. Coordinate with social service agencies regarding Section 5310 vehicle needs (on-going).
4. Hold annual public hearing and meetings for "unmet transit needs" in Trinity County. The Trinity County Transportation Commission will advertise all public hearings and meetings in the appropriate local newspaper as prescribed by law, and use other media methods as appropriate to encourage public participation (on-going).
5. Work with local groups to identify feasible methods to meet identified transit needs. Identifiable groups include involving the Social Service Transportation Advisory Council, local senior nutrition centers, Native Americans, and other local organizations (on-going).
6. Conduct regular meeting(s) with the Social Service Transportation Advisory Council and report findings to TCTC (on-going).
7. Implement ITS elements to assist Trinity Transit such as transit elements researched by Partners for Advanced Transit and Highways, automatic vehicle location, central dispatch computer software, mobile data terminal and display,

- security cameras, improved communication systems, and driver initiated silent emergency alarms, as funding becomes available.
8. Provide administrative assistance to transit by applying for grant and other funding sources in an effort to secure transit capital and operational funds through opportunities such as FTA, Prop 1B, and ARRA. Complete the annual fiscal and compliance audits. Develop and maintain records for the next performance audit. Continue reporting of ARRA projects.
  9. Continue to explore opportunities to provide “lifeline” or similar transit/transportation services to communities currently not being served.
  10. Continue to explore opportunities to coordinate “non-emergency medical transportation services” to adjacent counties.
  11. Monitor the Intercity Bus Service between Willow Creek and Redding.
  12. Review SAFETEA-LU and Federal Transit Administration (FTA) program guidance, when available in an effort to plan for new funding through available programs (e.g. Job Access Reverse Commute, New Freedom). (Note: SAFETEA-LU requires increased planning and coordination with private and non-profit transportation providers and human service providers. It also requires the preparation of a locally developed, coordinated human service transportation plan. Include the SSTAC participation in transit related coordination efforts and system development. The coordinated Plan was adopted in November 2008.
  13. Monitor transit/transportation activities of County for compliance with TDA.
  14. Assist county in exploring various options to improve coordination of transit services available to county residents.
  15. Assist county with developing methods for rider feedback or complaints.
  16. Coordinate with agencies to continue providing information for Google Transit.
  17. Participate in trainings provided by CalACT, as well as other trainings to improve coordination of public transportation systems
  18. Coordinate and consult with Round Valley Indian Reservation Tribal Government.
  19. Continue coordination with regional transit agencies in bringing awareness to the Intercity Routes.
  20. Assist County with Transit Mobility and Awareness Plan.

#### **D. PRODUCTS**

1. Efficient county public transportation service that are reasonable to fund (on-going).
2. Expansion of existing transit system as warranted (on-going).
3. Section 5311, 5311F, ARRA, Prop 1B and TDA funds for transit projects (on-going).
4. Ability to meet 10% Fare Box recovery requirement (on-going).
5. Assist with preparation and updates of Coordinated Plan (on-going)
6. Document Tribal government-to-government relations.
7. Trinity Transit information posted on Google Transit.
8. Unmet Needs Hearing and reports.

#### **E. FUNDING BY SOURCE**

<b>Responsible Agency</b>	<b>Rural Planning Assistance Funds</b>	<b>Cash/In-Kind Service (LTF)</b>	<b>Total Funding</b>
TCTC Staff (RTPA)	\$ 59,750	-0-	\$59,750

## **WORK ELEMENT 602.1 - Transit Mobility and Awareness Plan**

### **A. PURPOSE**

This is a continuing project scheduled for completion during the fall of 2011. The purpose of the project is to raise awareness and promote the use of Trinity County's local and regional transit services among disadvantaged populations (low-income, Native American, and seniors), through grassroots marketing, improved marketing collateral, development of online and telephone resources, and a strategic marketing campaign. This effort will lead to an on-going framework for collaboration among regional agencies, local governments and State agencies to promote mobility for disadvantaged transit users.

### **B. PREVIOUS WORK**

1. Research for and preparation of Environmental Justice Planning Grant for the Transit Mobility and Awareness Plan.
2. Met with Caltrans to review the approved application and discuss expectations.
3. Prepared RFP to include review of existing programs/materials, community outreach, development of marketing plan and collateral, travel training program, and proposed deliverables.
4. Selected a professional consulting service to develop the Transit Mobility and Awareness Plan.
5. Prepared request for proposal and selected a consultant for the "Transit Mobility and Awareness Plan".
6. Completed reporting of Environmental Justice Grant.

### **C. TASKS**

1. Monitor ongoing Progress, act as Fiscal Manager, complete quarterly reports
2. Consultant will complete evaluation of all current transit marketing and outreach efforts in Trinity County.
3. Working in conjunction with tribal and community leaders, target outreach of Native American populations to evaluate the current level of transit services available to Native American groups, identify current actual or perceived unmet transit needs and promote their participation in transportation decision-making in Trinity County.
4. Working in conjunction with community groups and social service organizations, conduct community workshops and or presentations to evaluate the current level of transit service available to communities with significant low-income populations
5. Working in conjunction with senior centers and social service organizations, conduct community workshops and/or presentations to evaluate the current level of transit service available to seniors and persons with disabilities and promote their participation in transportation decision making in Trinity County.
6. Develop a strategic marketing plan to provide guidance for Trinity Transit's marketing activities, including, goals and objectives, situational analysis, strategies and tactics, implementation timeline, and a recommended budget.
7. Develop marketing collateral to support Trinity Transit's marketing and organizational goals, including service brochures, demographic-specific collateral

targeting historically disadvantaged populations, improved website, bus stop/onboard information, and promotion of telephone information resources.

8. Develop a travel training program that addresses the needs and resources of Trinity County and its project partners.
9. Prepare final report and executive summary

#### **D. PRODUCTS**

1. Report on existing programs/materials and completed technical memorandum
2. Native American, low-income, and senior and disabled outreach summary with a technical memorandum.
3. A strategic marketing plan to be completed by October of 2011
4. Improved Trinity Transit website to be completed by October of 2011
5. Marketing collateral, to be completed by October of 2011
6. Travel training program that addresses the needs and resources of Trinity County and its project partners to be completed and put into use in October of 2011

#### **E. FUNDING BY SOURCE**

<b>Responsible Agency</b>	<b>Rural Planning Assistance Funds</b>	<b>Cash/In-Kind Service (LTF)</b>	<b>EJ PLANNING GRANT</b>	<b>Total Funding</b>
TCTC Staff (RTPA)	\$2,500	\$2,500	\$2,025	\$7,025
Consultant	\$2,500	0	\$18,225	\$20,725
<b>Total</b>	<b>\$5,000</b>	<b>\$2,500</b>	<b>\$20,250</b>	<b>\$27,750</b>

## **WORK ELEMENT 603 - NONMOTORIZED FACILITIES PLANNING**

### **A. PURPOSE**

To encourage the development of facilities for bicycles and pedestrians and encourage the use of those facilities. To implement the adopted Bikeway Master Plan (BMP) as funding becomes available, and to achieve a bikeway system that efficiently serves the needs of the residents of Trinity County, efficiently utilizing available funding and revenue sources.

### **B. PREVIOUS WORK**

1. Bikeway Master Plan accepted by TCTC (May, 2004).
2. Plan preliminary work for bicycle lane on Lewiston Road, located between school and Trinity Dam Blvd.

### **C. TASKS**

1. Update Bicycle Master Plan
2. Explore better linkage between transit services and bicycle usage
3. Continue planning bicycle and pedestrian routes and safety surveys of rural areas as part of Bicycle Master Plan updates.
4. Encourage local agencies and groups to use non-motorized modes of transportation and consider bicycle routes to airports if feasible (on-going).
5. Consider bicycle routes, pedestrian walkways and shoulder widening improvements to airports if feasible.
6. Enhance the technical capacity of planning processes by employing GIS tools.
7. Consider safety and security in the planning process.
8. Review and update performance measures for inclusion in the 2010 RTP update. (on-going)
9. Explore opportunities for additional funding sources for non-motorized facilities construction (e.g. [www.fhwa.dot.gov/he/flexfund.htm](http://www.fhwa.dot.gov/he/flexfund.htm))
10. Coordinate and consult with Round Valley Indian Reservation Tribal Government.

### **D. PRODUCTS**

1. Cooperation and interaction with local agencies and interest groups concerning the needs of bicyclists and pedestrians (ongoing).
2. Improved safety for bicyclists and pedestrians in various communities (ongoing).
3. Document Tribal government-to-government relations.
4. Updated Bicycle Master Plan, which is scheduled for completion by June of 2012.

### **F. FUNDING BY SOURCE**

<b>Responsible Agency</b>	<b>Rural Planning Assistance Funds</b>	<b>Cash/In-Kind Service (LTF)</b>	<b>Total Funding</b>
TCTC Staff (RTPA)	\$15,000		\$15,000

## **WORK ELEMENT 604 – AVIATION PLANNING**

### **A. PURPOSE**

To assist in airport planning studies leading toward upgrading and/or maintaining existing air services, including airport relationships with ground transportation systems and surrounding land uses.

### **B. PREVIOUS WORK**

1. Participated in aviation policy development activities with Division of Aeronautics and surrounding north state counties.
2. Participated in state-wide working groups addressing intermodal transportation activity and linkages between airports and ground modes of transportation.
3. Completed county-wide Land Use Compatibility Plans (ALUCP), particularly addressing interrelationships of ground access, noise and safety elements of Aviation Planning.
4. Completed GIS overlays of Airport Land Use Compatibility Plan (ALUCP) and airport safety zones for use as planning tool and for public access to the information

### **C. TASKS**

1. Review ground access elements of aviation planning
2. Coordinate with County airport managers regarding participation at RTPA aviation system planning and working group meetings.
3. Explore opportunities to improve goods movement by more effectively developing and using airport facilities.
4. Coordinate disaster planning and emergency evacuation planning with the Airport Manager.
5. Develop 10 year Airport Capital Improvement Program.
6. Participate in review of ground transportation improvements in relation to airport safety.
7. Coordinate and consult with Round Valley Indian Reservation Tribal Government.

### **D. PRODUCTS**

1. Maintain and improve existing aviation facilities (on-going).
2. Ten-year Capital Improvement Program for Trinity County Airports (on-going).
3. Develop increased knowledge base to address current and future freight transportation issues (on-going)
4. Update of land use projects within an airport's area of influence for compatibility with applicable Airport Land Use Compatibility Plans (on-going).
5. Update Aviation Element of Regional Transportation Plan for 2010.
6. Document Tribal government-to-government relations.

### **E. FUNDING BY SOURCE**

<b>Responsible Agency</b>	<b>Rural Planning Assistance Funds</b>	<b>Cash/In-Kind Service (LTF)</b>	<b>Total Funding</b>
TCTC Staff (RTPA)	\$500	-0-	\$500

## **WORK ELEMENT 605 - REGIONAL TRANSPORTATION PLANNING**

### **A. PURPOSE**

To prepare and adopt a regional transportation plan directed at achieving a coordinated and balanced regional transportation system, including but not limited to, mass transportation, highway, railroad, bicycle, pedestrian, goods movement and aviation facilities and services; incorporating, as appropriate, the transportation plans of the county, special districts, private organizations, Native American tribal governments, state and federal agencies.

### **B. PREVIOUS WORK**

1. Adopted 2005 RTP.
2. Adopted Negative Declaration for 2005 RTP.
3. Began preparing the update of the 2010 RTP, including update of the traffic model and green house gas analysis consistent with State Guidelines and environmental documentation.
4. Incorporated Blueprint Planning with the RTP update.
5. Coordinated the RTP update with county effort to update its General Plan.

### **C. TASKS**

1. Complete the 2010 Regional Transportation Plan, including CEQA process/environmental documentation, hold public hearings and prepare for adoption by the Transportation Commission.
2. Continue to develop traffic data for County GIS system.
3. Include transit routes/databases when updating traffic models, whenever practical.
4. Coordinate and consult with local and regional officials.
5. Integrate planning and environmental processes while developing the RTP.
6. Consideration of management and operations within planning processes.
7. Coordinate and consult with Round Valley Indian Reservation Tribal Government.

### **D. PRODUCTS**

1. 2010 Regional Transportation Plan, scheduled for adoption in September of 2011.
2. Increased database for updating future RTP's (on-going).
3. GIS accessible information available to County and State agencies (on-going).
4. Document Tribal government-to-government relations.

### **F. FUNDING BY SOURCE**

<b>Responsible Agency</b>	<b>Rural Planning Assistance Funds</b>	<b>Cash/In-Kind Service (LTF)</b>	<b>Total Funding</b>
TCTC	\$15,000	-0-	\$15,000

## **WORK ELEMENT 605.2 - BLUEPRINT PLANNING**

### **A. PURPOSE**

The continued Blueprint Planning effort will provide for regional collaborative decision-making that will achieve performance outcomes to foster more efficient land use patterns that (a) support improved mobility and reduced dependency on single-occupant vehicle trips, (b) accommodate an adequate supply of housing for all incomes, (c) reduce impacts on valuable habitat, productive farmland, and air quality, (d) increase resource use efficiency, (e) promote a prosperous economy, and (f) result in safe and vibrant neighborhoods. The Blueprint Planning effort will lead to an on-going framework for collaboration among regional agencies, local governments and State agencies to promote mobility, more housing and transportation choices, access to jobs, healthy communities, and a thriving economy.

### **B. PREVIOUS WORK**

1. Research for and preparation of Blueprint Planning grant applications to continue Blueprint Planning effort.
2. Continued consultation with GIS providers and consultants regarding work program and phasing of Blueprint Planning tasks.
3. Improved GIS land use and zoning layers specific to Trinity County.
4. Updated the General Plan land use maps and zoning maps and completed zoning assignments. Created the county's LAFCO Special District boundaries.
5. Pursued applying for Blueprint Planning Grant.
6. Corrected of GIS data for the center-line of existing county road layer to align with 2009 NAIP.
7. Conversion of parcel, zoning, general planning, tax rate area, and other related layers from shapefile format to geodatabase format.

### **C. TASKS**

1. Continue evaluating GIS needs for the project specific to Trinity County.
2. Include transit routes/data base in the continued development of GIS data.
3. Complete county roads correction/realignment to 2009 NAIP digital aerial photography.
4. Convert existing GIS layers to geodatabase format.
5. Zoning correction/realignment and addition of Flood Hazard Designations
6. Create layer identifying Tribal areas in the county.
7. Public presentation to Elected Official.
8. Continue development and compile core UPLAN GIS data.
9. Evaluate methods, constraints and costs to post GIS information on county website, preferably in an interactive format, if feasible.

### **D. PRODUCTS**

1. GIS accessible information available to County and State agencies (on-going)
2. Document Tribal government-to-government relations.
3. Geodatabase format
4. Zoning correction/realignment and Flood Hazard Designations
5. Layer of Tribal areas in the county
6. Public presentation

**E. FUNDING BY SOURCE**

<b>Responsible Agency</b>	<b>Rural Planning Assistance Funds</b>	<b>Blueprint Planning Grant</b>	<b>Cash/In-Kind Service (LTF)</b>	<b>Total Funding</b>
TCTC Staff (RTPA)	\$0	\$12,000	\$3,000	\$15,000
<b>Total</b>	<b>\$0</b>	<b>\$12,000</b>	<b>\$3,000</b>	<b>\$15,000</b>

## **WORK ELEMENT 605.3 - BLUEPRINT PLANNING**

### **A. PURPOSE**

The continued Blueprint Planning effort will provide for regional collaborative decision-making that will achieve performance outcomes to foster more efficient land use patterns that (a) support improved mobility and reduced dependency on single-occupant vehicle trips, (b) accommodate an adequate supply of housing for all incomes, (c) reduce impacts on valuable habitat, productive farmland, and air quality, (d) increase resource use efficiency, (e) promote a prosperous economy, and (f) result in safe and vibrant neighborhoods. The Blueprint Planning effort will lead to an on-going framework for collaboration among regional agencies, local governments and State agencies to promote mobility, more housing and transportation choices, access to jobs, healthy communities, and a thriving economy.

The TCTC was successful with a Blueprint Planning Application for FY 2010/11 to 1) Create a GIS layer showing emergency response areas of all emergency responders within the county, 2) Assign measured addressing values to all roads with private development, 3) Create a GIS layer of known hazards such as flood and dam inundation, 4) Generate a list of contact information for Special Districts within the county, and 5) Identify and map mutual water and sewer companies throughout the county.

### **B. PREVIOUS WORK**

1. Research for and preparation of Blueprint Planning grant applications to continue Blueprint Planning effort.
2. Continued consultation with GIS providers and consultants regarding work program and phasing of Blueprint Planning tasks.
3. Improved GIS land use and zoning layers specific to Trinity County.
4. Updated the General Plan land use maps and zoning maps and completed zoning assignments. Created the county's LAFCO Special District boundaries.
5. Pursued applying for Blueprint Planning Grant.
6. Correction of GIS data for the center-line of existing county road layer to align with 2009 NAIP.
7. Conversion of parcel, zoning, general planning, tax rate area, and other related layers from shapefile format to geodatabase format.

### **C. TASKS**

1. Create a GIS layer showing emergency response areas of all emergency responders within Trinity County.
2. Assign measured addressing values to all roads with private development.
3. Create GIS layer of known Hazards such as flood and dam inundation.
4. Generate a list of contact information for Special Districts within Trinity County.
5. Identify and map mutual water and sewer companies throughout Trinity County.

### **D. PRODUCTS**

1. GIS layer delineating emergency response areas to be completed by June 2013.
2. Geodatabase system.
3. GIS layer of known hazards such as flood and dam inundation to be completed by

June of 2013.

4. Updated GIS layer with District specific information to be completed by June of 2013.
5. GIS layer of mutual water and sewer companies to be completed by June of 2013.

<b>Responsible Agency</b>	<b>Rural Planning Assistance Funds</b>	<b>Blueprint Planning Grant</b>	<b>Cash/In-Kind Service (LTF)</b>	<b>Total Funding</b>
TCTC Staff (RTPA)	\$0	\$22,400	\$5,600	\$28,000
<b>Total</b>	<b>\$0</b>	<b>\$22,400</b>	<b>\$5,600</b>	<b>\$28,000</b>

## **WORK ELEMENT 606 - ADMINISTRATION AND COORDINATION**

### **A. PURPOSE**

To provide administrative support services for the comprehensive transportation-planning program.

### **B. PREVIOUS WORK**

1. Provided continuous administrative process and coordination with other agencies.
2. County authorized expenditures necessary for fiscal, compliance and performance audits of Transportation Commission activities.
3. Overall Work Program for FY 10/11.
4. TCTC Policy and Procedure Manual was adopted by the Transportation Commission on April 2, 2002 and is in the process of being updated.
5. Meetings with Nor-Rel-Muk Nation.

### **C. TASKS**

1. Preparation and submittal of Overall Work Program for FY 12/13 (on-going).
2. Submit Annual Audits and Triennial Performance Audit.
3. Preparation of reports and correspondence as necessary for the TCTC (on-going).
4. Provide public notice of hearing items and make written material available in advance for interested persons or groups (TCTC on-going).
5. Coordinate transportation planning/administration efforts with local Native American groups, including the Nor-Rel-Muk Nation in Weaverville, the Tsungwe Council of the Southern Hoopa Tribe in Salyer, and the Round Valley Indian Reservation Tribal Government. This includes contacting local Native Americans regarding all major transportation and airport projects (on-going).
6. Coordinate transportation planning/administration efforts for Public Outreach, Environmental Justice, and Title VI requirements. This will be accomplished by advertising in local media any major decisions made by the RTPA, inviting public feedback and participation from all socioeconomic backgrounds (there is no local radio station and only one local newspaper, the Trinity Journal, published weekly). All TCTC meetings are televised live on the local cable network and the meeting is replayed several times.
7. Review and comment on State and Federal actions/regulations that could affect transportation systems or programs in Trinity County (on-going).
8. Participate on Rural Counties Task Force, CalACT and other committees/teams and pay RCTF and CalACT membership dues (on-going).
9. Attend District 2 meetings concerning future planning efforts (on-going).
10. Attend District 2 workshops on TDA and other planning issues (on-going).
11. Submit State Controller's Reports.
12. Prepare various correspondences to Caltrans.
13. Prepare available grant applications.
14. Assist with the completion of the annual fiscal and compliance audits and Triennial Performance Audit.
15. Public Participation Planning.
16. Coordinate with District 2 in updating/maintaining the District 2 ITS Architecture, State Hwy 36 Transportation Concept Report and Strategic Deployment Plan (Trinity County's ITS infrastructure is incorporated in this broader, regional architecture).

17. Coordinate and consult with Round Valley Indian Reservation Tribal Government and other Native American groups, whether federally recognized or not.
18. Complete update of Policies and Procedure Manual.

#### **D. PRODUCTS**

1. Overall Work Program for FY 12/13.
2. Document Tribal government-to-government relations.
3. Updated Policy and Procedure Manual to be completed by June of 2012.

#### **E. FUNDING BY SOURCE**

<b>Responsible Agency</b>	<b>Rural Planning Assistance Funds</b>	<b>Cash/In-Kind Service (LTF)</b>	<b>Total Funding</b>
TCTC Staff (RTPA)	\$36,750	-0-	\$36,750

TABLE II

Work Element	Rural Planning Assistance Funds	Cash/In-Kind Service (LTF)	Blueprint Planning Funds	EJ PLANNING GRANT	Total Funding
601 TSM	\$15,000				\$15,000
602 Public Transportation	\$59,750				\$59,750
602.1 Transit Mobility & Awareness Plan	\$5,000	\$2,500		\$20,250	\$27,750
603 Non motorized	\$15,000				\$15,000
604 Aviation	\$500				\$500
605 RTP	\$15,000				\$15,000
605.2 Blueprint Planning	\$-0-	\$3,000	\$12,000		\$15,000
605.3 Blueprint Planning		\$5,600	\$22,400		\$28,000
606 Administration	\$36,750				\$36,750
<b>TOTAL</b>	<b>\$147,000</b>	<b>\$11,100</b>	<b>\$34,400</b>	<b>\$20,250</b>	<b>\$212,750</b>

## Notes:

1. Rural Planning Assistance funds are 100% state funds, reimbursable, and are obligated for transportation planning purposes.
2. WE 605.2 (Blueprint Planning): Trinity County was awarded a Blueprint Planning grant in the amount of \$25,000 for FY 2009/10 (\$15,000 is remaining on that grant).
3. The County was successful with a FY 2010/2011 application, which is shown in WE 605.3 for a total amount of \$22,400 for Blueprint Planning. The local match for FY 2010/2011 is \$5,600.

**TABLE III**

SAFETEA-LU Planning Factors									
	Work Element 601	Work Element 602	Work Element 602.1	Work Element 603	Work Element 604	Work Element 605	Work Element 605.2	Work Element 605.3	Work Element 606
Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.	X	X	X		X	X	X	X	X
Increase the safety of the transportation system for motorized and non-motorized users.	X	X	X	X	X		X	X	X
Increase the security of the transportation system for motorized and non-motorized users.	X	X		X	X		X	X	
Increase the accessibility and mobility of people and for freight.	X	X	X	X	X	X	X	X	X
Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.	X		X	X	X	X	X	X	X
Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.	X	X	X		X	X			X
Promote efficient system management and operation.	X	X	X			X	X	X	X
Emphasize the preservation of the existing transportation system.		X	X			X			X

**ORGANIZATION**

